

## **CONSTITUTION OF THE JAMMU UNIVERSITY ALUMNI ASSOCIATION**

1. The name of the association shall be Jammu University Geology Alumni Association.
2. All those persons who have studied Geology at any level in the University of Jammu or erstwhile Jammu and Kashmir University or its Constituent Colleges or in the erstwhile Prince of Wales College are entitled to be its members. This membership shall be dependent on payment of the membership fee, the amount of which shall be fixed by the appropriate committee from time to time.
3. The objective of the Association shall be:-
  - (a) To encourage academic excellence and provide a forum for exchange of views on various aspects of earth sciences;
  - (b) to generate consciousness of the role of earth scientists in the national Development and International understanding;
  - (c) To promote social interaction among the members;
  - (d) To look into the problems of the alumni in respect of their job opportunities and related matters;
  - (e) Two liase with other organisations / associations with similar or related objectives for evolving a national consensus and international forum of the fraternity of earth scientists.
4. The headquarters of the association shall be located in Jammu. The association can have regional sub-offices in other towns of the country or abroad if the number of members at any place is ten or more than ten. The sub-offices shall be called as chapters of the association.
5. Association shall have the following office bearers:-

(a) President	1
(b) Senior Vice President	1
(c) Vice Presidents	3
(d) General Secretary	1
(e) Coordinating Secretary	1
(f) Treasurer	1
(g) Joint Secretaries	2

Of these office bearers at least the President or the Senior Vice President, General Secretary, Coordinating Secretary and the Treasurer should be stationed in Jammu.

6. All the members of the association constitute the General Body which shall meet at least once a year. 1/10<sup>th</sup> of the total membership shall constitute the quorum for this meeting. The General Body shall decide all policy matters and pass the budget of the association.
7. The activities of the association shall be conducted by Executive Committee consisting of all the office bearers and five members to be nominated by the President making a total of 15 members. 1/3<sup>rd</sup> of the member shall constitute quorum for the meeting of this committee. The Executive Committee shall have the powers vested in it by the General Body. It shall meet as often as necessary, but at least twice a year.
8. The By-Laws and the amendments thereto shall be made by the General Body by a simple majority of the members present. The amendments to the constitution shall be made by a 2/3<sup>rd</sup> majority of the members present.

9. For all matters relating to the interpretation of the constitution and other matters not included in the constitution, the General Body shall take a decision by simple majority of the members present.

### **BY-LAWS OF THE JAMMU UNIVERSITY GEOLOGY ALUMNI ASSOCIATION**

1. The Office bearers of the Association shall be elected in the following manner :-  

Nominations for each of ten posts shall be made and a list communicated to all members for approval or alternative nominations. The election shall be by secret ballot. The candidate who gets maximum votes for a post shall be elected for a term.
2. The term for the Office Bearers and the Executive Committee shall be three years. Before the expiry of that period the General Secretary shall make arrangements for the elections and act as the returning officer. In case he is himself a candidate the Executive Committee shall appoint a returning officer from among the members stationed in Jammu.
3. The membership fee for the association shall be Rs.15 per year to be paid in advance. In addition Rs.15 shall be charged as admission fee for all the new members. The founding members who pay the membership fee within six months of the passing of the constitution shall be exempted from the admission fee. Life Membership can be obtained by paying a sum of Rs.200/- in all. This amount can also be paid in 2 instalments in an year
4. A Meeting of the General Body can be called by the President by giving 15 days' notice to the members. However by calling an emergency meeting a notice of only three days is essential
5. A Meeting of the General Body can be requisitioned by a written request made by at least 15 members. The request should specify the purpose of calling such a meeting.
6. The different chapters of the association shall elect a Convener and Local Secretary, who shall coordinate with the Coordinating Secretary of the Association. The Local Secretary shall be responsible for the collection of the membership fee and its transmission to the Coordinating Secretary. The other local and outstation members shall pay the membership fee directly to the Treasurer.
7. The President shall preside over all meetings of the General Body and Executive Committee. In his absence, the Senior Vice President or one of the Vice Presidents shall preside over the meetings. If neither of them are present the Executive Committee may choose any of the members to preside over a particular meeting. The General Secretary or in his absence the Coordinating Secretary or one of the Joint Secretaries shall act as a recorder of the minutes
8. The office of the association shall be run by the General Secretary who will be assisted by other Secretaries and the Treasurer. The Coordinating Secretary shall deal with the different chapters of the association. The President shall have over all control of the Association.
9. For all the publication work the Executive Committee shall appoint a Board of Editors. The General Secretary shall be the Convener of the Board of Editors. The Board shall function for a period to be decided by the Executive Committee

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